## LinkedIn Sales Solutions Best Practices:

Expanding and narrowing your search to find the right prospects

|   | Boolean Modifiers  |   |
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| <b>Summary</b><br>LinkedIn Sales<br>Solutions allow you to<br>use Boolean search<br>modifiers as AND, OR,<br>NOT, quotes and  | Home Profile Contacts Groups Jobs Inbox<br>"Vice President" or VP<br>More<br>Build a Lead List   |   |
| parentheses to adjust<br>your search results to<br>find the quantity and<br>quality of prospects you<br>need.<br>Tools to narrow search:<br>- AND, NOT, quotes,<br>search in title field only<br>Tools to expand search:<br>- OR, search in the<br>keyword field  | AND (narrow your search)<br>If you would like to search for profiles<br>that include two terms, you can<br>separate those terms with the upper-<br>case word AND. However, you don't<br>have to use AND — if you enter two<br>terms the search engine will assume<br>there is an AND between them.     | <ul> <li>sales AND director</li> <li>"sales director"</li> <li>"sales manager" AND "business<br/>to business"</li> <li>"lead generation"</li> <li>sales prospecting</li> </ul>  |
|   | <b>OR (expand your search)</b><br>If you would like to broaden your<br>search to find profiles that include one<br>or more terms, you can separate<br>those terms with the upper-case word<br>OR. OR is most often used to search<br>for alternate spellings or for terms that<br>mean the same thing. | <ul> <li>"Sales Operations" OR "Sales<br/>Ops"</li> <li>"Vice President" OR VP OR<br/>"V.P." OR SVP OR EVP</li> <li>"account executive" OR "account<br/>exec" OR "account manager" OR<br/>"sales executive" OR "sales<br/>manager" OR "sales<br/>representative"</li> </ul> |
| <b>Quick Tip</b><br>Don't underestimate<br>the power of NOT.<br>Probably the least<br>used and least<br>understood modifier is<br>NOT. A huge part of<br>what you ARE looking<br>for is what you are<br>NOT looking for. NOT<br>helps you pare down<br>your search results by<br>excluding those you<br>know are not quality<br>prospects or would not<br>likely be interested. | <b>NOT (narrow your search)</b><br>If you would like to do a search but<br>want to exclude a particular term, type<br>that term with an upper-case NOT<br>immediately before it . Your search<br>results will exclude any profile<br>containing that term.   | <ul> <li>NOT director</li> <li>(Google OR Salesforce) NOT<br/>LinkedIn</li> <li>director NOT executive NOT VP<br/>NOT "Vice President"</li> </ul>   |
|   | Quotes (narrow your search)<br>If you would like to search for an exact<br>phrase or terms that include<br>punctuation, enclose the phrase in<br>quotation marks. You can use these in<br>addition to other modifiers.   | <ul> <li>"sales manager"</li> <li>"account representative"</li> <li>"sales operations manager"</li> </ul>   |
|   | <b>Parentheses</b><br>If you would like to do a complex<br>search you can combine terms and<br>modifiers.  | <ul> <li>marketing AND (B2B OR B2C)</li> <li>advertising NOT (print OR<br/>"business to consumer")</li> <li>(VP OR "Vice President") AND<br/>"sales operations"</li> </ul>  |